

## **Familiarization Programmes for Independent Directors**

Regulation 25 (7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) mandates that every listed company shall familiarize the Independent Directors through various programmes including following:

- a. nature of the industry in which the listed company operates;
- b. business model of listed company;
- c. roles, rights, responsibilities of Independent Directors; and
- d. any other relevant information

Further, as per Regulation 46 (2) (i) of the Listing Regulations, the listed company shall disseminate the details of familiarization programmes imparted to Independent Directors including the following details:

- i. number of programmes attended by Independent Directors (during the year and on cumulative basis till date).
- ii. number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date).
- iii. Other relevant details.

Ramkrishna Forgings Limited (the Company) has an on-going familiarization programme for all its Directors including Independent Directors which includes the following:

### **1. Initial familiarization**

The Independent Directors are provided with an overview of the requisite criteria of independence, roles, rights, duties and responsibilities of directors, terms of appointment, the code of conduct and insider trading regulations, disclosure and business interests, nature of the industry and business model of the Company and policies of the Company and other important regulatory aspects as relevant for directors.

### **2. Ongoing familiarization**

The Independent Directors are apprised at Board Meetings through its Managing Director and/or Wholetime Director as well as other Senior Managerial Personnel on the Company operations, governance, internal control processes and other relevant matters. They are also updated on important changes in the regulatory framework and business environment having an impact on the Company.

The Company also sponsors Directors to attend various seminars, programmes etc. Few programmes attended by them covered the following areas:

- Director Capability and Improving Board Effectiveness
- Program on Board Governance and Effectiveness

### **3. Factory Visit**

The Company in the previous financial year arranged for a Factory visit cum Awareness Programme at Plant III, IV and V in Jamshedpur to provide an opportunity to the Directors to interact with the Plant officials, get familiarized with the Production Process undertaken by the company and the products manufactured by the Company.

All the Directors participated in the factory visit cum awareness programme where technical team under the leadership of Various Plant Heads apprised the methodology before the Board

members on the manufacturing facilities, strategy, business performance, operations and functions of the Company, various Products and its quality issues, Safety, Health, Environment and sustainability issue.

The details of Independent Directors who attended the Familiarization Programme/s are as follows:

**Financial Year 2018-19**

Srl. no	Name of Independent Director	No. of Programme(s)/Meetings attended		No. of hours spent in the Familiarization Programme/s attended	
		F.Y. 2018-19	Cumulative till 2018-19	F.Y. 2018-19	Cumulative till 2018-19
1	Mr. Padam Kumar Khaitan	3	17	10.30	43.00
2	Mr. Y.L. Madan	4	19	13.55	53.25
3	Mr. R.T. Singh	4	19	13.55	54.55
4	Mr. Amitabha Guha	4	17	13.55	50.25
5	Ms. Aditi Bagri	4	18	13.55	53.25
6	Mr. Partha Sarathi Bhattacharyya	4	9	13.55	29.25
7	Mr. Sandipan Chakravorty	4	9	13.55	30.25